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By entering and/or participating in the 2023 TEB Application Workshop via Zoom, you attest that you have read this notice and fully understand its contents.





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# 2023 Tax-Exempt Bond Application Workshop

September 27, 2023



SOUTH CAROLINA STATE HOUSING FINANCE AND DEVELOPMENT AUTHORITY

# Upcoming Dates

- December 11<sup>th</sup> – 15<sup>th</sup> – Application due date



# 2023 TEB Information

## 2023 QAP and TEB Program Information

2023 QAP

2023 QAP-Certification of Approval

2023 Appendix A-Market Study Criteria

2023 Appendix B-Development Design Criteria

2023 Appendix C1-9% LIHTC

2023 Appendix C2-Tax-Exempt Bonds

2022 Appendix C3-State LIHTC

2023 Appendix E-Tax Credit Manual

2023 Fee Schedule

2023 Construction Inspection Schedule

Approved Appraiser List - *4/3/2023*

Approved Market Study Provider List

2023 Multifamily TEB Application Workshop Registration

2023 TEB Application



## Steps to complete and submit TEB Applications -

- Complete Application & Application Checklist
- Upload application, checklist and required documentation
- Overnight/Hand Deliver/Wire Application Fees  
(if sending a wire, do not forget the \$35 wire fee)

***All applications and fees must be submitted/delivered by 5:00 PM EST on December 15, 2023.***



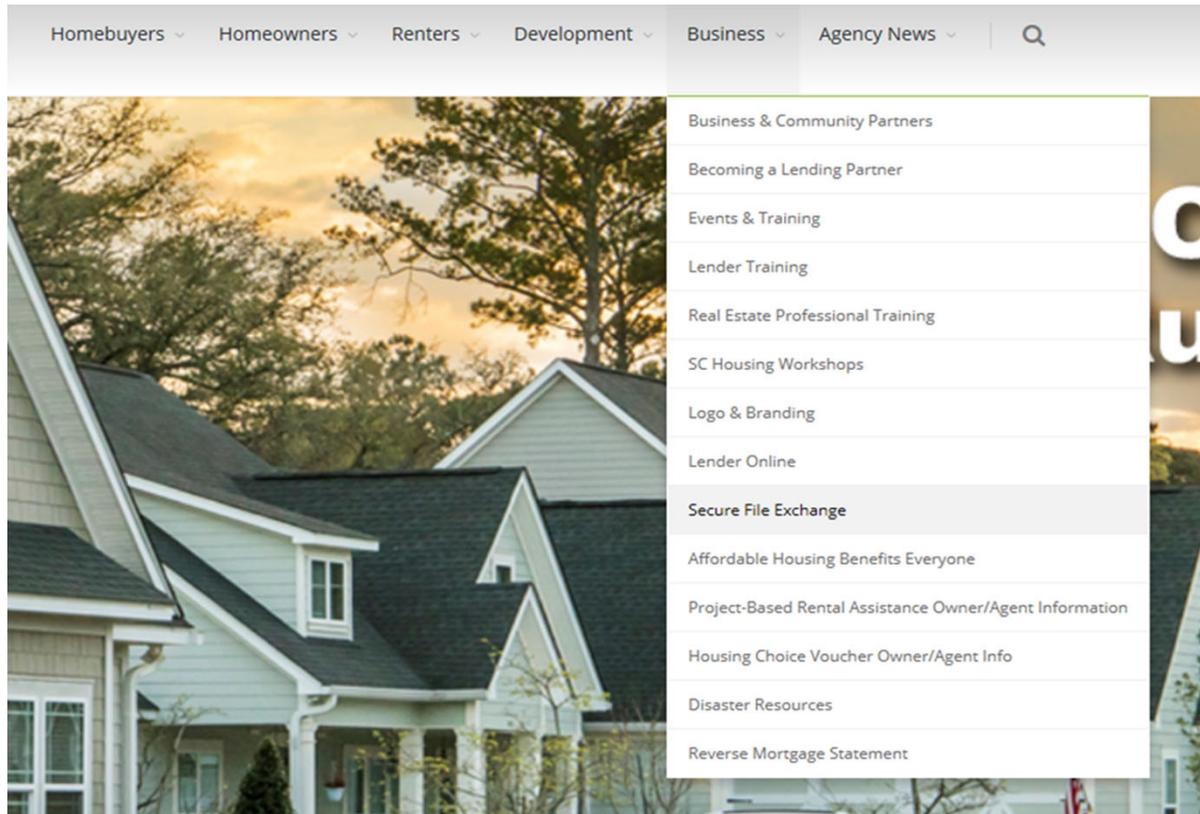
## Wiring Instructions

- Will be available upon request
- Fee- \$35.00
- To request wiring instructions, please email [taxcreditquestions@schousing.com](mailto:taxcreditquestions@schousing.com)

***All applications and fees must be submitted/delivered by 5:00 PM EST on December 15, 2023.***



# Application Submission



# Application Submission - Login

\* If you have already registered, you do not have to register again.

## Secure File Exchange Login

Email Address

Password

 Register New Account

Login

Review the [File Upload Instructions](#) for more information.



# Application Submission – File Upload

## Secure File Exchange Upload

Department

Development - Tax Exempt Bond Program

File

21000 - SC Housing Acres - Application .zip

Maximum file size is 512 Megs.

Document Title

Note

ID Number (Contract/Customer/Loan/Project)

Upload

Cancel



# Application Submission – File Upload

**Please do not zip the individual folders.**

 Tab 1 - Application	3/14/2022 9:47 AM	File folder
 Tab 2 - Application Fees	3/14/2022 9:47 AM	File folder
 Tab 3 - Application Checklist	3/14/2022 9:47 AM	File folder
 Tab 4 - Attorney Opinion Letter	3/14/2022 9:47 AM	File folder
 Tab 5 - Entity Information	3/14/2022 9:47 AM	File folder
 Tab 6 - Non-Profit	3/14/2022 9:47 AM	File folder
 Tab 7 - Entity Agreement	3/14/2022 9:48 AM	File folder
 Tab 8 - Previous Tax Credit Participation	3/14/2022 9:48 AM	File folder
 Tab 9 - Architect or Engineer Certification	3/14/2022 9:48 AM	File folder
 Tab 10 - Site Control	3/14/2022 9:48 AM	File folder
 Tab 11 - Zoning	3/14/2022 9:48 AM	File folder
 Tab 12 - Acquisition Rehab Developments	3/14/2022 9:48 AM	File folder
 Tab 13 - Utility Allowance	3/14/2022 9:48 AM	File folder
 Tab 14 - Physical Needs Assessment	3/14/2022 9:48 AM	File folder
 Tab 15 - Market Study	3/14/2022 9:48 AM	File folder



# Application Submission – Notification

## Secure File Exchange Dashboard

Welcome, Kim Wilbourne!

File 22000 - SC Housing Acres - Application - 20220314 102519606.7z (598 bytes) was successfully uploaded.

Submit File

Logout



# Submission – Email Notification



Mon 3/14/2022 10:25 AM

no-reply

File Upload Notification

To  \_Low-Income Housing Tax Credit Program

## Partner File Uploaded

A new file has been uploaded and is available for review.

**Sender:** Kim Wilbourne

**Company:** SC Housing

**Phone Number:** (803) 896-9083

**Title:** 22000 - SC Housing Acres - Applciation

**Filename:** 22000 - SC Housing Acres - Application - 20220314 102519606.7z

**Size:** 598 bytes

**Note:**

**Contract Number:** 22000

**Confirmation ID:** 33109



# Required Documentation

- Tax Credit Application
- Application Checklist
- Forms & Exhibits



# Questions

